## Attendees

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<td>Carrie Walsh</td>
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<td>Elliot Chikofsky</td>
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<td>Gene Hoffnagle</td>
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<td>Hausi Muller</td>
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Call to Order, Introductions, and Opening Remarks

- Welcome/opening remarks by Hausi Muller.
- Agenda was approved.
- Minutes were approved

- Hausi welcomed the newly elected members of the ExCom.

- Paul Strooper – concerned about the number of people participating in the elections. Inquired about the number of people that voted
  - 268 people voted per Carrie Walsh.
- Carrie Walsh also indicated that there are several thousand people that are qualified to vote.

- Our budget will be the same in 2012 as it was in 2011.
- There will be very little that we can recover in 2012
- ICSE had a 90K surplus in 2011
- Per Brookes Little, “2011 conference figures will affect TCSE’s 2013 budget

2011 Conference Report from IEEE CS

- Brookes Little – Four conferences are in the process of closing
- Brookes is awaiting the responses from 3 conferences
- ICST ???
- Hausi congratulated Brookes on doing a good job!

Conferences

- Elliott asked for individuals that could take over the Vice Chair of Conferences position
  - DePenta will take the Vice Chair of Conferences position
- We need people to get in contact and keep in contact with conference chairs each year
- Contact with the conference chairs is one of the processes that Hausi will table at the January 2012 face-to-face session
- Paul Strooper is willing to assist with this process

- Budgets are down across all of the CS conferences.
- The technical community needs to address how to reach out to each other
- Paul Croll – At the board level we are trying to carry over surplus funds.
  - There may be a work around to the IRS mandate to spend all funds in the same calendar year.
• Carrie Walsh – We are working on the processes for the technical meetings
• IEEE will be rolling out “ICX” which includes conference initiation and MOUs. It will streamline what’s needed by the conferences and will allow data to flow between systems
• Hazel Harrison is one of the newest meeting planners
• Brookes Little has been promoted to Senior Meeting Planner
• T&C Board did a vitality review and TCSE scored an Excellent. This is not the case among many of the T&Cs. Kudos TCSE!
• Karl Reed – We have a problem with our budget because we don’t charge a membership fee. SigSoft charges $20. Why can ACM do this and we can’t? If we could move in this direction, we could have a base level of revenue.
  o Carrie Walsh – None of our TCs charge a membership fee.
• **Action Item** Pam Jones – Will create conference support site which will provide conference chairs artifacts such as logos, templates and names and email addresses of individuals who can assist the conference chairs.
• Newsletter – have a column that deals with professional issues and computer ethics issues
  o Also of interest to people is how a law may affect computing.
  o Don Bagert volunteered to take this tasking
• **Action Item** Pam Jones will reach out to Bill Frakes about getting Face Book account back. There needs to be some balance with the good things that the CS does. The information on the Face Book site touts the accomplishments of SigSoft and is very thin on mentioning the accomplishments of the Computer Society.

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**TCSE Charter**

• Karl Reed – The charter is well drafted. There were some issues that needed improvement. Karl’s recommendations are as follows:
  o If the Chair has to be replaced, does that impact the number of terms that the person who takes over has. Such a person should be entitled to two elected terms. If appointed in the middle of a term, that person would still be entitled to two elected terms.
  o There is a minor glitch. The immediate past Chair is allowed to run for chair. We need to decide if we want to change that in the charter.
  o There is no reference to elected members at large
  o There is no mention to an Ops Com. There needs to be dialogue to have this clarified
  o The TCC roles are not spelled out. There needs to be something in the charter that says we are the first point of contact for Software Engineering.
    - Paul Croll – This will not be acceptable to the Board of Governors.
• Hausi Muller – Four previous Chairs were appointed for this tasking. We need to expand this to some individuals who are intimately involved in the Computer Society. The four people on the committee need to come to an agreement on how to approve the Charter and who should approve the Charter.

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**Chikofsky, Croll, Hofnagle, Reed**
Reorganization of Portfolios

Eleven areas may be too many to do well. Let’s focus on a few things and do them right.
- Conference Management – Interface more with conferences.
- Conference Value Development – provide a TCSE flier which articulates our value to conference organizers, members, etc. e.g. If a conference gets sued over a paper, the Computer Society is there to help the conference.
- Provide things like the flier, logo, templates for conferences and archival space for conference services.
- Conference Cloud – Hausi would like to research the use of Cloud services to access conference information via an iPhone or Android application
  - Karl Reed – would like to receive info on calls for papers
- Paul Strooper would be interested in participating on the portfolio piece
- Carrie Walsh – Maybe the apps people can give a presentation about Cloud services
- Karl Reed – We could conduct a survey to see what our customers would like from TCSE

Steering Committee

- Hausi’s “Best Practices” document was praised
- In 2011 ICSE did not provide flash drives. They placed proceedings on the internet and this saved money.
- There were some shortcomings in the new MOU that need to be addressed.
- Karl Reed – A university Chair has become sponsor of ICSE 2012 and stands to benefit from the surplus.
  - Per Gene – The steering committee did address this. This will happen this time but not again as this loophole is no more.

Website & Social media

- Hausi Muller – How do we watch emerging areas?
- Will has good ideas on generating revenue. Will would like to pursue this
- Rick Caseman – Would like to work on cloud computing – these workshops on cloud and green computing are the spawning ground for computing

Awards

W. Tracz
Will Tracz is the Awards Chair for 2012
All awards need to be coordinated through the Computer Society awards
In 2013 a new Awards Chair will be appointed. The new Awards Chair will be Rick Selby

Value for Students

- Paul Strooper – How can we improve value to students?
  - Would like to focus on a small number of things and do them well and expand them.
- Paul has been assigned to conferences by Hausi.

Value for Practitioners

- Would like to look at support for continuing education.
- Paul Croll – The Computer Society is focusing on products and services in this area for its members
- Hausi asked Carrie to enlist the assistance from someone inside Computer Society that can help in this area.
- Karl – SWEBOK would be valuable
- Carrie – Certification and corporate affiliate programs may be able to provide input as well as the professional activities board. Carrie will reach out to these people to support Rick Selby and others on the team

Upcoming Meetings

- The next meeting will be a working, face-to-face meeting in Los Alamitos, CA January 11 – 12, 2012
- Come with ideas for innovative value for the members of TCSE
- Please Note: There will be deliverables at the conclusion of this meeting!

Upcoming Teleconferences

- TBD

Adjournment

- Meeting was adjourned at 5:10 P.M. EST
Please send additions and corrections to Pamela Jones at pamela.jones@ngc.com